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5-1-1975

### Minutes, College of Arts & Sciences Faculty Meeting, May 1, 1975

Arts & Sciences Faculty

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## MEMORANDUM

ROLLINS COLLEGE

FROM: Secretary of the Faculty

DATE: April 22, 1975

TO: Rollins College Faculty  
President, Student AssociationCOPIES TO: Public Relations Office (Box 2729)  
Administrative Assistant, Crummer Hall

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SUBJECT: Faculty Meeting

1. The Spring Term meeting of the Rollins College Faculty will be held Thursday, May 1, 1975 in Crummer Auditorium at 4:00 p.m.

2. Agenda will include:

I. Approval of minutes, Fall meeting.

II. Announcements and Reports

- A. Dr. DeNicola
- B. Dr. Critchfield
- C. Dr. Ling
- D. Chairman, Standing Committee on Academic Standards
- E. Chairman, Standing Committee on Academic Objectives
- F. Chairman, Standing Committee on College Activities
- G. Chairman, Standing Committee on Professional Standards and Ethics
- H. Chairman, The Graduate Council

III. Business

- A. Election of Faculty at Large replacements to Senate and to Standing Committees.
- B. Proposed changes to Bylaws--Standing Committee on Professional Standards and Ethics and Standing Committee on College Activities (See Attachment 1).

IV. Other business

V. Adjournment

E. F. DANOWITZ

Attachment: (1) Proposed changes to Rollins College Bylaws, 1974.

## ATTACHMENT

Page 1

PROPOSED CHANGES TO ROLLINS COLLEGE BYLAWS, 1974.PROPOSAL 1.

BE IT RESOLVED THAT:

Article I, Section 2, of the Bylaws (page 1) be amended by revision.

Within the College Charter, Trustee Bylaws, and these Bylaws, the principles of academic freedom, appointments, tenure, faculty responsibility and accountability shall follow standards set forth by the American Association of University Professors as published in AAUP Policy Documents and Reports, 1973 edition, unless exceptions are specifically noted.

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PROPOSAL 2.

BE IT RESOLVED THAT:

Article VII, Section 2, C (page 15) be amended by insertion.

When the Council is called upon to act as a judicial body, as defined in Article VII, Section 1, H, the following members of the Council will be excused:

1. The President of the College (or his designated representative).
2. Any elected faculty member who for personal reasons wishes disqualification.
3. No more than two elected faculty Council members may be excused from the judicial body by request of the subject(s) of the judicial proceedings. All excused faculty Council members are to be replaced by elected alternates; these alternates being chosen by the Senate in accordance with Article VII, Section 2, C, at the time of election of regular Council members.

The provost will be included in judicial sessions as an ex-officio member of the Council.

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PROPOSAL 3.

BE IT RESOLVED THAT:

The title of Article VIII (page 16) be changed to:

Officers of the Administration, Their Appointment, Duties, Powers, Responsibilities, and Retention.

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PROPOSAL 4.

BE IT RESOLVED THAT:

Article VIII, Section 2 (page 17) The Provost, Appointment be revised as follows:

The Provost is appointed by the President of the College. Whenever the President considers a new candidate as Provost, the President will consult the Council of the Senate. He shall not appoint a candidate whom the majority of the Council fails to ratify after examining his qualifications and after examining the candidate in person.

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PROPOSAL 5.

BE IT RESOLVED THAT:

Article VIII, Section 3 (page 18) Appointment of the Vice Provost be amended to read:

The Vice Provost is appointed by the President upon recommendation of the Provost. The President will consult the Council of the Senate and will not appoint a candidate whom the majority of the Council fails to ratify after examining his qualifications and after examining the candidate in person.

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PROPOSAL 6.

BE IT RESOLVED THAT:

Article VIII, Section 4 (page 18) Dean of Continuing Education, Appointment, be amended to read:

The Dean of Continuing Education is appointed by the President upon recommendation of the Provost. The President will consult the Council of the Senate and will not appoint a candidate whom the majority of the Council fails to ratify after examining his qualifications and after examining the candidate in person.

.....

PROPOSAL 7.

BE IT RESOLVED THAT:

Article VIII, Section 6 (page 20) Dean of Student Affairs, Appointment, be amended as follows:

The Dean of Student Affairs is appointed by the President of the College. Whenever the President appoints a new candidate to this office, the President will consult the Council of the Senate, and will not appoint a candidate whom the majority of the Council fails to ratify after examining the candidate's qualifications and after examining the candidate in person.

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PROPOSAL 8

BE IT RESOLVED THAT:

Article VIII, Section 9 (page 22) be amended to read:

Section 9. The Director of Admissions

Appointment

The Director of Admissions shall be appointed by the President with the recommendation of the Provost and the Dean of Student Affairs.

A. Duties, Powers, and Responsibilities

The Director of Admissions shall be responsible to the Dean of Student Affairs and through him to the President and the Faculty. The Director of Admissions shall supervise and be responsible for the operation of the admissions program of the College.

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PROPOSAL 9.

BE IT RESOLVED THAT:

Article VIII, Section 10 (page 22) be changed to read as follows:

Section 10. The Director of Financial Aid

Appointment

The Director of Financial Aid shall be appointed by the President with the recommendation of the Provost and the Dean of Student Affairs.

A. Duties, Powers, and Responsibilities

The Director of Financial Aid shall be responsible to the Dean of Student Affairs and through him to the President and the Faculty. The Director of Financial Aid shall supervise and be responsible for the student financial aid program of the College.

and

BE IT RESOLVED THAT:

Subsequent current section numbers be changed as below to allow for this addition.

- Article VIII, Section 10 to Section 11.
- Article VIII, Section 11 to Section 12.
- Article VIII, Section 12 to Section 13.
- Article VIII, Section 13 to Section 14.
- Article VIII, Section 14 to Section 15.

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PROPOSAL 10

BE IT RESOLVED THAT:

Article IX, Section 3, Subsection D (page 28) be amended to read as follows:

Duties and Responsibilities: The Standing Committee on College Activities shall formulate policies on: (1) community relations and services, (2) student publications, (3) intercollegiate, intramural, and recreational programs, in consultation with the Director of Athletics and the Director of Physical Education, (4) student life and government, except for graduate programs, (5) College Preparation Week, (6) traffic and parking, (7) Faculty non-academic matters, including the faculty lounge, reviewing biennially faculty fringe benefits, insurance and retirement plans, and other faculty needs. The committee shall elect two faculty representatives to attend meetings of the Student Association governing body and to act in an advisory capacity. It shall elect one faculty advisor to the Student Center's Board of Directors. It shall approve annually the appointments by the Publications Union of two faculty members to serve on that body.

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PROPOSAL 11.

BE IT RESOLVED THAT:

Article IX, Section 4, A (page 29) be amended by revision.

Membership: The Standing Committee on Professional Standards and Ethics shall consist of the Provost (or his designated representative); fourteen faculty members (two faculty members from each division; four faculty members elected at large by the Senate; one faculty member elected by the Department of Physical Education, and one faculty member elected by the Library faculty); and six students elected by the Rollins Student Association

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F PROPOSAL 12.

BE IT RESOLVED THAT:

The following be inserted into the College Bylaws between Subsections D and E of Section 3, Article X (page 36).

Department heads shall inform students each semester of those faculty who are to be evaluated in that term, of the principal purpose of each evaluation, i.e., reappointment, tenure, promotion, and of the "non-divisional" member of each evaluation committee. This information shall be disseminated through the Sandspur. The "non-divisional" member of each committee shall then make himself available whenever possible to any student who wishes to offer comments concerning the professional activities of a candidate for evaluation. It shall be the responsibility of the "non-divisional" member to collect all such comments in writing and to record the identities of the students. At the appropriate time, all such information, including the identities of the students, shall be presented to the entire Evaluation Committee. The Evaluation Committee shall be entrusted with deciding the value of such information and how it should be utilized in the evaluation process. Should the Committee deem any such information important to an evaluation, it must inform the candidate at the earliest possible time and accord him every opportunity to review the information. In no case, however, may the Evaluation Committee divulge the identities of students to the candidate.

F .....

PROPOSAL 13.

BE IT RESOLVED THAT:

Article X, Section 3, H (page 37) be amended by addition:

... must be presented to the candidate by February 1, or, in the case of first reappointment, by February 15. This sub-section shall take precedence over the AAUP Policy Documents and Reports, 1973 edition.

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MEMORANDUM

ROLLINS COLLEGE

FROM: Secretary of the Faculty

DATE: May 5, 1975

TO: All Faculty Members  
President, Rollins College Student Association

COPY TO: Public Relations Office (Box 2729)

SUBJECT: Spring Term Faculty Meeting, minutes of

1. The Spring Term meeting of the Rollins College Faculty was held Thursday, May 1, 1975 at Crummer Auditorium. All members of the Faculty were present except the following:

Mr. Dale F. Amlund	Mr. Edwin L. Jucker
Mr. Alexander Anderson	Mr. Joseph Justice
Ms. Bettina Beer	Mr. Ronald Larned
Dr. Wesley E. Blamick	Mr. George Larsen
Dr. Carol Burnett	Dr. R. Barry Levis
Mr. Roger G. Campbell	Mr. Thomas U. Lineham, Jr.
Dr. J. Douglas Child	Ms. M. Virginia Mack
Mr. Bechir Chourou	Dr. James E. McCarthy
Mr. Boyd Coffie	Mr. William McNulty
Mr. Norman Copeland	Mr. Harry Meisel
Ms. Josephine Dickson	Mr. Thomas Peterson
Mr. James Dooley	Dr. Roger Ray
Dr. Hoyt L. Edge	Mr. Alzo J. Reddick
Dr. Charles M. Edmondson	Ms. Kathleen T. Reich
Dr. William Gallo	Mr. Ross Rosazza
Dr. Norman T. Gilbert	Mr. Edward Scheer
Ms. Hallie Lu Hallam	Dr. Cary D. Ser
Dr. John B. Hamilton	Dr. David Smith
Dr. Thomas D. Harblin	Dr. Virginia M.R. Stevens
Dr. Mary Ann Henderson	Mr. Kenna C. Taylor
Mr. Gordon Howell	Dr. Bruce Wavell
Ms. Peggy Jarnigan	Dr. John Weiss
Dr. Charles Jorgensen	Dr. Ward Woodbury
	Mr. Charles Zellers

2. The following is a record of the meeting.

- A. The minutes of the meeting of January 27, 1975 were approved.

- B. Reports

Dr. DeNicola thanks the Faculty officers and Chairmen of the Standing Committees for their support during the academic year. He further indicated that during the summer he would transmit to Chairmen business which would require committee action in the fall.

President Critchfield announced that the Mint Julep Party will be held at Windsong after Commencement, May 25, for the Faculty. Dr. McKean and Mr. Tiedtke co-host this party. The President urged the faculty to participate in both Commencements and march in the processions. He announced that Dr. John Johns, President of Stetson University will be the speaker for the May 24



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## Spring Term Faculty Meeting

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Commencement and Dr. Arnold Wettstein, Dean of Knowles Memorial Chapel will speak at the May 25 Commencement. The Faculty was invited to attend the reception for graduating students and their parents to be held in Rose Skillman Hall at 5:30 Saturday, May 24. He was optimistic about the enrollment figures for the College for the 1975-76 academic year but dependent on a possible grant of \$200,000; stated that the College would probably end the fiscal year of 1974-75 with a deficit of \$25,000 to \$235,000. He stressed that Rollins College was in a much more secure financial status than that of most other private institutions and predicted a balanced budget for the 1975-76 year; however, he felt the economic picture was such that it would not be feasible to predict the economic picture beyond that, at this time.

President Critchfield stressed the importance of faculty interrelations; of Faculty getting to know students on more personal level; or Faculty teaching students with the goal in mind of sending them out as graduates with a definite job-oriented education. He emphasized that this should be the goal of a liberal arts education and would be the means of survival for private institutions of higher education and the justification for the higher tuition charges paid by parents as opposed to costs at public institutions.

He stated that private institutions of higher education have two options for survival: (1) Become a part of the State system or (2) redefine their goals to do a better job of what they are intended to do. Since Rollins College is geographically located in the midst of several State institutions it can only survive by adhering to the second option.

Dr. Ling in his report suggested that the Faculty read the article in CHANGE magazine on the history of New College. He announced that due to heavy registration in the Business/Economics area some new classes had been established. He thanks the Faculty for their good work and urged that they continue to work toward the goals of Rollins College and a good liberal arts education.

Dr. Ridgeway, Chairman, Standing Committee on Academic Standards presented the annual report of this Committee.

Dr. Lane, Chairman, Standing Committee on Academic Objectives gave the annual report of this Committee.

Dr. Nordstrom, Chairman, Standing Committee on College Activities reported on the activities of his Committee for the year.

Dr. Backscheider presented the annual report of the Standing Committee on Professional Standards and Ethics.

Dr. Wilson, Chairman, gave the report on the accomplishments of the Graduate Council.



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All of these reports are included in the taped minutes of the meeting. Written reports will be submitted at the Fall meeting of the Faculty.

C. Announcements

Dr. Lancaster reported on the availability of Dyer Hall as a Faculty Lounge and detailed the proposal for formation of the Rollins Faculty Club. Copies of the proposal were made available to all faculty members present.

Dr. Peters thanked those who had made pledges or contributions to support the World Hunger Program at Rollins and asked that all Faculty support the Program with gifts or pledges through payroll deductions effective immediately or September 1, 1975.

Mark Maier, student, distributed questionnaires to those present to obtain input regarding the feasibility of having a snack bar in the Student Center to encourage interrelationship between students and Faculty.

D. Business

- (1) The Resolution was approved: That the Registrar be authorized to recommend to the Trustees, in the name of the Faculty, that their respective degrees be awarded to students who are certified as having completed one of the approved degree programs of the College.

- (2) Election of Faculty members to the Senate.

The below named Faculty members were elected as representatives of their respective divisions to the Senate:

Humanities Division - Edward Cohen  
Expressive Arts Division - Thomas Peterson  
Science and Mathematics Division - James Child  
Social Science Division - Norman T. Gilbert

The below named members were elected as At-Large Faculty Representatives to the Senate.

Thomas Harblin                      John Ross  
Gary L. Williams

- (3) The following action was taken on Bylaw change proposals submitted to the Faculty (see Agenda for Spring Term Faculty Meeting, dated April 22, 1975).



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- (a) Proposal 1 to amend Article I, Section 2, of the Bylaws (page 1) was approved as presented by Dr. Backscheider.
- (b) Proposal 2 to amend Article VII, Section 2, C (page 15) was approved after the last sentence of the proposed amendment from "The Provost will be included in judicial sessions as an ex-officio member of the Council to "The Provost will be included in judicial sessions as a non-voting member of the Council."
- (c) Proposal 3 to amend Article VIII (page 16) was approved as presented by Dr. Backscheider.
- (d) Proposal 4 to amend Article VIII, Section 2 (page 17) The Provost, Appointment was amended to read: "The Provost is appointed by the President of the College. Whenever the President considers a new candidate as Provost, the President will consult the Senate. He shall not appoint a candidate whom the majority of the Senate fails to ratify after examining his qualifications and after examining the candidate in person." The Proposal was so approved.
- (e) Proposal 5 to amend Article VIII, Section 3 (page 18) Appointment of the Vice Provost was amended to read: "The Vice Provost is appointed by the President upon recommendation of the Provost. The President will consult the Senate and will not appoint a candidate whom the majority of the Senate fails to ratify after examining his qualifications and after examining the candidate in person." The proposal was so approved.
- (f) Proposal 6 to amend Article VII, Section 4 (page 18) Dean of Continuing Education, Appointment, was approved as presented by Dr. Backscheider.
- (g) Proposal 7 to amend Article VIII, Section 6 (page 20) Dean of Student Affairs, Appointment, was amended to read:

"The Dean of Student Affairs is appointed by the President of the College. Whenever the President appoints a new candidate to this office, the President will consult the Senate, and will not appoint a candidate whom the majority of the Senate fails to ratify after examining the candidate's qualifications and after examining the candidate in person." The proposal was so approved.
- (h) Proposal 8 to amend Article VIII, Section 9 (page 22) was approved as presented by Dr. Backscheider.
- (i) Proposal 9 to amend Article VIII, Section 10 (page 22) was approved as presented by Dr. Backscheider.
- (j) Proposal 10 to amend Article IX, Section 3, Subsections D (page 28) was approved as presented by Professor Nordstrom.

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- (k) Proposal 11 to amend Article IX, Section 4, A was further amended by Dr. Ridgway by inserting after "...the Provost (or his designated representative)" the entry... "The Director of Admissions and the Director of Financial Aid." The remaining portions of the section to remain as proposed. The proposal was approved as amended.
- (l) Proposal 12 to insert into the College Bylaws between Subsections D and E of Section 3, Article X (Page 36) a provision for student participation in the evaluation of Faculty for reappointment, tenure and promotion was amended to read as below:

"Department heads shall inform students each semester of those Faculty who are to be evaluated in that term, of the principal purpose of such evaluation, i.e., reappointment, tenure, promotion, the time of evaluation, and of the "nondivisional member of each evaluation committee. This information shall be published in the Sandspur without editorial comment. The "nondivisional" member of each committee shall then make himself available whenever possible to any student who wishes to offer comments concerning the professional activities of a candidate for evaluation. It shall be the responsibility of the "nondivisional" member to collect all such comments in writing and to record the identities of the students. At the appropriate time, but no later than 10 days prior to the meeting of the Evaluation Committee, all such information, including the identities of the students, shall be presented to the entire Evaluation Committee and to the candidate. The Evaluation Committee shall be entrusted with deciding the value of such information and how it should be utilized in the evaluation process. Should the Committee deem any such information important to an evaluation it must inform the candidate at the earliest possible time and allow him to review the information before it begins formal deliberation."

The proposal, as amended above, was not approved.

- (m) Proposal 13 to amend Article X, Section 3, H by addition, as presented by Dr. Backscheider, was approved.

E. The meeting adjourned at 6:22 p.m.

F. Transcript of the record of the meeting is available in Archives, Mills Memorial Library.

E. F. Danowitz

EFD:jk